

A meeting of the Dedham Retirement Board having been duly noticed, was held on Wednesday, July 20, 2022, at 11:00 A.M. at the office of the Retirement Board, 202 Bussey Street. Pursuant to the March 12, 2020 Order of the Governor Suspending Certain Provisions of the Open Meeting Law, Board members and members of the public have access to the meeting via Zoom: <https://us06web.zoom.us/j/81360404930>, Meeting ID: 813 6040 4930; One tap mobile access # 1.929.436.2866 US (New York). The following were present:

|                                     |                               |
|-------------------------------------|-------------------------------|
| Thomas Rorrie                       | Stephen MacDougall (remotely) |
| John (Rosco) Maloney                | Shannon MacKenzie             |
| Michael Butler                      | Barbara Isberg, Administrator |
| Kevin McCarthy, Asst. Administrator | James Quirk, Attorney         |

Chairman Rorrie called a roll call to ensure the Board members listed above were all present either in person or online:

|             |         |                |         |
|-------------|---------|----------------|---------|
| Mr. Rorrie  | Present | Mr. MacDougall | Present |
| Mr. Maloney | Present | Ms. MacKenzie  | Present |
| Mr. Butler  | Present |                |         |

Mr. Rorrie called the meeting to order at 11:00 A.M.

Also in attendance was David Roberts, Chairman of the Dedham Finance/Warrant Committee. Dedham Town Manager, Leon Goodwin, and Dedham Public Access TV were also present remotely.

#### **Actuarial Valuation Report -- January 1, 2022:**

A discussion of the funding schedule to be adopted as a result of the January 1, 2022 valuation report prepared by Segal Consulting had been tabled at the last meeting. Chairman Rorrie opened up the topic with two additional schedules generated by Segal labeled #7 and #8. Ms. MacKenzie indicated that it is a question as to whether the Town would like to pay now or pay later. Mr. Rorrie indicated that he did not believe a 2% increase presented in both funding schedules was realistic in today's economy and that the Board's fiduciary responsibility was to the members of the retirement board, not to the Town. Mr. Butler indicated he cannot support an increase to the COLA base to \$18,000 and he prefers schedule #8 calling for an increase to the COLA base to only \$16,000 but caps the annual increase on the appropriation at 2%. However, Mr. Butler recognizes that the Board previously voted to submit an article to the Annual Spring Town Meeting for three consecutive annual increases of \$1,000 each until the COLA base reaches \$18,000. Mr. Butler also stated he appreciated the comparison of schedule #4, which increases the COLA base immediately and raises the appropriation annually by 4.97%, versus the delayed approach with smaller increases outlined in #7.

Mr. Butler moved, Mr. Maloney seconded, and on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | No  | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To adopt funding schedule #7 with three consecutive annual increases of \$1,000 each until the COLA base reaches \$18,000 and annual increases in the appropriation payments of 2%.

Mr. Goodwin thanked the Board for permitting him the opportunity to voice his comments on behalf of the Town. He had emphasized the need to keep the costs down for both budgeting purposes and cost restrictions. Mr. Goodwin and Mr. Roberts then left the meeting.

**Accounting/Reconciliation:**

Chairman Rorrie indicated that the Cash Book binder on the table with a copy emailed to those participating remotely, had been reviewed and all is in order through May.

Ms. MacKenzie moved, Mr. Butler seconded, and on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To approve the Cash Books through May, 2022.

**Minutes:**

Ms. MacKenzie moved, Mr. Butler seconded, and on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To approve the minutes from the June 22, 2022 meeting.

**Executive Minutes:**

Ms. MacKenzie moved, Mr. Maloney seconded, and on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To approve the Executive Minutes from the June 22, 2022 meeting.

**Warrants:**

The members reviewed and approved the July warrants.

Ms. MacKenzie moved, Mr. Butler seconded, and on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To ratify the July, 2022 vouchers as prepared.

**Old Business:**

According to PERAC, there are still three members who are not in compliance in regards to their 91A earnings reporting. Ms. Isberg has been in communication with all of them and will schedule hearings for the August meeting if they still have not complied.

**New Business:**

Member Michelle Reardon has submitted a request to buy-back her non-membership time with the Dedham School Department. She will roll-over her funds from the OBRA account that originally received the funds. Ms. Reardon will pay the interest on the buy-back relating to her part-time employment; however, the school department will be billed the interest on the full-time period. Due to a clerical error on their part, they did not timely switch Ms. Reardon over to retirement and continued to submit her deductions to OBRA. Ms. Reardon is seeking a six-month payment plan through payroll deductions to pay off the remaining outstanding balance.

Ms. MacKenzie moved, Mr. Butler seconded, and on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To allow member Michelle Reardon to purchase her non-membership time via payroll deductions over a six-month period.

**Administrator’s Report:**

Ms. Isberg notified the Board that with the passage of Section 4 of Chapter 107 of the Acts of 2022 on July 16, the Open Meeting Law waivers have been extended to March 31, 2023. Therefore, until that time, retirement boards may continue to hold meetings without a physical quorum or the chair physically present, provided that certain conditions are met as outlined in PERAC Memo #19, 2022. Since the start of the State of Emergency in March of 2020, the waivers have permitted remote participation as long as the public has adequate, alternative means of public access. If a meeting is held in a public place that is open and physically accessible to the public, adequate, alternative means of public participation are not required by statute but are encouraged. If a public body decides to meet in person and does not provide for alternative means of public access, then the public body must have a physical quorum present.

Mr. MacDougall’s current term expires in December. As he is one of the two elected members of the Board, an election will need to be held to fill the position.

Ms. MacKenzie moved, Mr. Butler seconded, and with Mr. MacDougall recusing himself, on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To appoint Ms. Isberg as the Election Officer for the election to be held on December 6, 2022.

Ms. Isberg then provided her recommendation for the election schedule for the notification and election to be held in December.

Ms. MacKenzie moved, Mr. Butler seconded, and with Mr. MacDougall recusing himself, on a roll call vote:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To accept the election schedule as outlined by Ms. Isberg for the election to be held on December 6, 2022.

PERAC’s Emerging Issues Forum will be held Thursday, September 15, from 9 a.m. - 3 p.m. at the Hogan Campus Center, College of the Holy Cross. Also, the MACRS Fall Conference will be held October 2 – 5 in Springfield. If anyone is interested in attending either, or both of these, please let Ms. Isberg know.

Ms. Isberg concluded her segment by stating that all Board members have all their required educational credits for the current period. However, if anyone is interested in any further training, PERAC Memo #17, 2022 has a listing of additional topics being conducted both live and virtually.

The following are New Members as of January 1 thru June 30, 2022:

| Name            | Unit                 | Dept | Group | Original Board Date | Rate | 2% |
|-----------------|----------------------|------|-------|---------------------|------|----|
| Courtney Arki   | TWN - Town Of Dedham | SCHL | 1     | 05/16/2022          | 9    | Y  |
| Jessica Bopp    | TWN - Town Of Dedham | FINA | 1     | 05/23/2022          | 9    | Y  |
| Erin Burke      | TWN - Town Of Dedham | SCHL | 1     | 02/28/2022          | 9    | Y  |
| Alyssa Freda    | TWN - Town Of Dedham | SCHL | 1     | 03/14/2022          | 9    | Y  |
| Ashley Garvey   | TWN - Town Of Dedham | SCHL | 1     | 01/31/2022          | 9    | Y  |
| Sheila Greene   | TWN - Town Of Dedham | SCHL | 1     | 05/02/2022          | 9    | Y  |
| Annabelle Ho    | TWN - Town Of Dedham | LIBR | 1     | 08/21/2017          | 9    | Y  |
| William Lauro   | TWN - Town Of Dedham | BLDG | 1     | 01/10/2022          | 9    | Y  |
| Kelli McCarthy  | TWN - Town Of Dedham | POLI | 1     | 11/01/2005          | 9    | Y  |
| Tyler McCready  | TWN - Town Of Dedham | SCHL | 1     | 03/03/2022          | 9    | Y  |
| Joseph McGahan  | TWN - Town Of Dedham | FIRE | 4     | 02/07/2022          | 9    | Y  |
| Kathleen McHale | TWN - Town Of Dedham | ENDI | 1     | 03/14/2022          | 9    | Y  |
| Bailey Morgan   | TWN - Town Of Dedham | SCHL | 1     | 10/16/2017          | 9    | Y  |
| Joseph Munro    | TWN - Town Of Dedham | FIRE | 4     | 02/07/2022          | 9    | Y  |
| Jamellah Newton | TWN - Town Of Dedham | SCHL | 1     | 03/21/2022          | 9    | Y  |
| Jonathan Opele  | TWN - Town Of Dedham | SCHL | 1     | 03/17/2022          | 9    | Y  |
| Barbara Payne   | TWN - Town Of Dedham | SCHL | 1     | 01/03/2022          | 9    | Y  |
| Marissa Repetto | TWN - Town Of Dedham | SCHL | 1     | 01/03/2022          | 9    | Y  |
| Tameka Simmons  | TWN - Town Of Dedham | SCHL | 1     | 02/03/2022          | 9    | Y  |
| Daron Stephen   | TWN - Town Of Dedham | SCHL | 1     | 01/04/2022          | 9    | Y  |
| Brendon Trahon  | TWN - Town Of Dedham | FIRE | 4     | 02/07/2022          | 9    | Y  |
| Brittany Tuttle | TWN - Town Of Dedham | LIBR | 1     | 06/13/2022          | 9    | Y  |
| Karen Vaughn    | TWN - Town Of Dedham | SCHL | 1     | 01/31/2022          | 9    | Y  |
| Erin White      | TWN - Town Of Dedham | SCHL | 1     | 04/11/2022          | 9    | Y  |

**Total Record Count: 24**

Mr. Maloney moved, Ms. MacKenzie seconded, and on a roll-call vote

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To ratify the new members as presented.

The following are New Retiree's as of January 1 thru June 30, 2022:

| Unit | Last      | First    | Status           | Date       |
|------|-----------|----------|------------------|------------|
| TWN  | Albani    | Adrienne | SuperAnn Opt B   | 02/03/2022 |
| TWN  | Caruso    | Heather  | SuperAnn Opt B   | 01/11/2022 |
| TWN  | Feeley    | Michael  | SuperAnn Opt C   | 05/05/2022 |
| HSG  | Kalil     | Roberta  | SuperAnn Opt C   | 06/04/2022 |
| TWN  | Keane     | Richard  | SuperAnn Opt C   | 04/29/2022 |
| TWN  | Lambrecht | Cynthia  | SuperAnn Opt A   | 06/23/2022 |
| TWN  | Merino    | Deborah  | Surv Opt D (Emp) | 03/13/2022 |
| TWN  | Mortali   | Cynthia  | SuperAnn Opt C   | 06/22/2022 |

Mr. Maloney moved, Ms. MacKenzie seconded, and on a roll call vote

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To ratify the new retirees as presented.

**Executive Session:**

A roll call vote was taken to convene into Executive Session at approximately 11:28 A.M. to discuss the following: disability application for Ryan Scaccia, the status of retiree Paul DeRosa's power of attorney, along with the employment contract renewal of Administrator Isberg:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

A roll call vote was taken to go exit the Executive Session at roughly 12:16 P.M.:

|             |     |                |     |
|-------------|-----|----------------|-----|
| Mr. Rorrie  | Yes | Mr. MacDougall | Yes |
| Mr. Maloney | Yes | Ms. MacKenzie  | Yes |
| Mr. Butler  | Yes |                |     |

**Voted:** To renew/revise the employment contract of Director Isberg.

No vote was required on the discussion of Ryan Scaccia's Accidental Disability application and the topic of Mr. DeRosa was tabled for a later date.

The next two board meetings will be held at 11:00 A.M. on August 24<sup>th</sup> and September 21<sup>st</sup>, 2022.

Mr. Maloney moved, Ms. MacKenzie seconded, and on a roll call vote:

Mr. Rorrie     Yes  
Mr. Maloney   Yes  
Mr. Butler     Yes

Mr. MacDougall     Yes  
Ms. MacKenzie     Yes

**Voted:** To adjourn at 12:17 P.M.

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Thomas Rorrie, Chairman

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Stephen MacDougall

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John Maloney

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Shannon MacKenzie

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Michael Butler

APPROVED